

Production Skills Volunteer Positions

Props Supervision

of Positions Available:

1 volunteer/production to a maximum of 6

General Duties: Be available for all technical and dress rehearsals as scheduled. Be available before, during and after all performances to maintain props preparation, pre-set and re-set post show. Assist with keeping props organized and in place backstage, and prepare and restock live props (food) and serving containers.

Prerequisites: Must have previous properties experience. To assist with appropriate project assignment, applicants will be asked to demonstrate their level of skills and knowledge.

Supportive Attributes & Skills: space management and organization skills, orderly, attentive and retentive to detail, able to work with fragile and complex objects safely, able to work independently and calmly in intense, high energy environment.

Time Commitment: In addition to scheduled rehearsals and performances, a commitment to an entire production is preferred but ad hoc/show by show support is also welcome. Approx. 4 hrs/day. Dates TBD as per production schedule.

Props Skills Guidelines

- Basic (research, use glue gun, solid painting, measure & cut materials – fabric, foam, etc., photocopier)
- Moderate (basic laptop cut & paste text & image creation, assemble & decorate simple objects)
- Advanced (design, assemble, decorate and/or recreate complex objects)
- Other _____

Production Skills Volunteer Positions

Wardrobe Supervision

of Positions Available:

1 volunteer/production to a maximum of 6

General Duties: Be available for all technical and dress rehearsals as scheduled. Be available before, during and after all performances. Specifically to be available backstage in the need of emergency costume maintenance and repairs, to sort and reorganize costumes as required pre and post show, and to launder costumes if required and under specific instructions. May also be required to act as a dresser backstage if required.

Prerequisites: Basic sewing tasks and alteration skills required, Previous costume and/or sewing experience an asset. To assist with appropriate project assignment, applicants will be asked to demonstrate their level of skills and knowledge.

Supportive Attributes & Skills: familiarity with sewing and craft tools essential (eg. needle, thread, glue guns, etc.). Must demonstrate organization, orderly, attentive and retentive to detail, able to work with fragile and complex materials and garments safely, able to work independently and calmly in intense, high energy environment.

Time Commitment: In addition to scheduled rehearsals and performances, a commitment to an entire production is preferred but ad hoc/show by show support is also welcome. Approx. 4 hrs/day. Specific dates TBD and as per production schedule.

Wardrobe Guidelines

- Basic (use glue gun, measure trims, basic cutting, costume production organization)
- Moderate (hand sewing – buttons/hems, pattern cutting, basic machine – seams)
- Advanced (pattern alteration, repairs, machine – zippers/buttonholes, delicate fabrics)
- Other _____

Production Skills Volunteer Positions

Technical Operators – Lighting & Sound

of Positions Available:

1 lighting volunteer/production to a maximum of 6

1 sound volunteer/production to a maximum of 6

General Duties:

Be available for technical and dress rehearsals, and before, during and after all performances. Sound board, lighting board and/or spotlight operator positions available.

Prerequisites: Previous experience preferred but an aptitude for technical equipment and computers is essential. Must be able to attend a hands on training session with venue Technical Director.

Supportive Attributes & Skills: Attentive and retentive to detail, able to follow instructions and to follow a script, able to work with digital and electronic equipment, able to work independently and calmly in intense, high energy environment. Comfortable with heights. Familiar with handling lighting/sound technical equipment.

Time Commitment: In addition to scheduled rehearsals and performances, a commitment to an entire production is preferred but ad hoc/show by show support is also welcome. Approx. 4 hrs/day. Specific dates TBD as per production schedule.

Technical Skills Guidelines

- Basic (use personal technology & software – laptop, smartphone, itunes, CD player)
- Moderate (create & use playlists, experience with lighting/sound board operation)
- Advanced (able to work with sound editing and design software – Garage Band, QLab, experience with programming sound/lighting boards)
- Other _____

Production Skills Volunteer Positions

Scenic Production

of Positions Available:

2 - 4 persons

General Duties:

Be available during production to assist with scenic painting and stage finishing.

Prerequisites: Previous experience in scenic painting preferred, but an aptitude for painting and surface decoration is an asset. This is a physically active position. To assist with appropriate project assignment, applicants will be asked to demonstrate their level of skills and knowledge.

Supportive Attributes & Skills: Attentive and retentive to detail, able to follow instructions and to execute basic and/or detailed art projects (eg. brush and roller skills), able to work basic tools (hammer, power drill, screwdriver, staple gun), able to work independently or as part of a team, able to work calmly in intense, high energy environment.

Time Commitment: Various shifts from June to early July, with workload intensifying from June 17th. Potential for smaller volume of shifts Sundays/Mondays from July 7th to August 4th. Commitment to the entire season is preferred but ad hoc/show by show support may also be possible. Approx. 4 hrs/day, with potential for longer shifts in late June. Specific dates TBD as per production schedule.

Scenic Production Skills Guidelines

- Basic (mix and pour paint, tape/prep areas, paint base/solid coats with roller/brush, clean brushes)
- Moderate (basic all over paint effects – sponging, rolling, smooshing, etc., cutting edges, trim painting)
- Advanced (detailed paint effects – marbling, graining, faux effects, muralling, detailed mixed media effects)
- Other _____

Production Skills Volunteer Positions

Set Construction

of Positions Available:

1 – 2 positions available

General Duties:

Be available to work with and assist the production carpenter in the construction of set pieces.

Prerequisites: Previous set construction experience preferred but a solid basic knowledge of carpentry and tools is essential. Ability to lift and/or support 50 lbs.

Supportive Attributes & Skills: Attentive and retentive to detail, able to follow instructions and to follow detailed set plans, able to work independently and with a team, able to work calmly in intense, high energy environment.

Time Commitment: Mid to late June. A commitment to the entire season is preferred but ad hoc/show by show support may also be possible. Approx. 4 hrs/day, with potential for longer shifts in late June. Specific dates as per production schedule.

Set Construction Skills Guidelines

- Basic (use of handtools, hammer, screwdriver, level, measuring tape, etc.)
- Moderate (powertools –drill, skilsaw, chopsaw, nail gun, etc., measure materials)
- Advanced (able to build from diagrams, build structures – stairs, frames, supports)
- Other _____

Production Skills Volunteer Positions

Social Media & Communications

of Positions Available:

1 – 2 positions available

General Duties:

Be available to support the implementation of the communications and marketing plan for the Festival 2019 brand and Theatre on the Ridge

Prerequisites: Demonstration of solid social media management experience with an ability to provide examples. Strong, professional written and verbal communication skills

Supportive Attributes & Skills: Attentive and retentive to detail, able to follow instructions and to follow established communications plan, able to work independently and with a team, able to work calmly in intense, high energy environment. Strong time management and organizational skills. A passion for marketing, storytelling and writing and the ability to communicate in a compelling way to build and engage online communities is essential. Interest in staying ahead of the curve through testing and trying new technology to harness the constant evolution of social media to improve community engagement. Passionate lifelong user of Social Media with your own powerful networks and followers.

Time Commitment: April to late August. A commitment to the entire season is preferred but ad hoc/show by show or task specific support may also be possible. Variable frequency and # of hours/day dependent on tasks assigned, and could range from 2 – 4 hours/day, up to 6 days/week as required for the communications plan.

Social Media & Communications Skills Guidelines

- Basic (able to photo document events, access and share with own social networks)
- Moderate (limited experience in content creation – eg. personal social media platforms and blogs)
- Advanced (experience in content creation for professional social networks, knowledge of analytics)
- Other _____